



The Annual Convention of NIBA - The Belting Association

## EXPO BOOTH ASSIGNMENT



THE **EXPO FLOORPLAN AND BOOTH ASSIGNMENTS** HAVE BEEN POSTED TO THE CONVENTION WEBSITE. IF YOU ARE ASSIGNED A DOUBLE OR TRIPLE BOOTH, YOU WILL USE THE LOWER BOOTH NUMBER FOR SHIPPING, ADVERTISING, ETC.

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## LOCATION & SCHEDULE



- ◆ LONGHORN EXHIBITION HALL EF
- ◆ THURSDAY, SEPTEMBER 11:
  - 2:30 PM - 6:00 PM EXHIBITOR SETUP
- ◆ FRIDAY, SEPTEMBER 12:
  - 7:00 AM - 8:00 AM EXHIBITOR SETUP
  - 8:00 AM - 9:00 AM BREAKFAST
  - 9:00 AM - 1:00 PM EXPO OPEN
  - 11:00 AM - 2:00 PM CLOSING EVENT IN THE EXPO
  - 1:00 PM - 2:00 PM LUNCH
  - 1:00 PM - 3:00 PM EXHIBITOR MOVE OUT/TEAR DOWN



YOU ARE WELCOME TO STORE YOUR EMPTY SHIPPING MATERIALS UNDERNEATH YOUR DRAPED TABLE TO EXPEDITE THE EXHIBITOR TEARDOWN PROCESS. IF YOUR EMPTY MATERIALS ARE TOO LARGE, WE WILL HAVE A DESIGNATED SPACE BEHIND PIPE AND DRAPE AT THE BACK OF THE ROOM FOR QUICK ACCESS ONCE THE SHOW HAS ENDED

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## WHAT'S INCLUDED:

- ☐ 10' X 10' EXHIBIT SPACE WITH PIPE AND DRAPE
- ☐ ONE 6' LONG DRAPED TABLE
- ☐ TWO CHAIRS
- ☐ WASTEBASKET
- ☐ BOOTH ID SIGN

NOTE: LONGHORN EXHIBIT HALL EF IS NOT CARPETED.  
ONLY AISLES WILL BE CARPETED.

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## NEW THIS YEAR

- ◆ NIBA DEMO LOUNGE: A CENTRALLY LOCATED SPACE IN THE EXPO HALL WITH COMPLIMENTARY SPACE TO SHOWCASE EQUIPMENT. **SIGN UP HERE BY FRIDAY, AUGUST 15.**
  - ◆ YOU CAN ORDER FOOD AND BEVERAGE TO OFFER AT YOUR EXPO BOOTH. **EXHIBITOR CATERING FORM.**
  - ◆ CLOSING EVENT: TAKES PLACE DURING THE EXPO BEGINNING AT 11AM THROUGH LUNCH. SNACKS AND DRINKS WILL BE AVAILABLE.
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## GAYLORD TEXAN EXHIBIT KIT

USE THE **GAYLORD TEXAN EXHIBITOR KIT** TO PLACE ORDERS FOR:

- ☐ POWER
- ☐ AUDIO/VISUAL
- ☐ INTERNET ACCESS
- ☐ GREENERY

ADVANCE PRICE DEADLINE IS FRIDAY, AUGUST 29. OTHER ITEMS CAN BE ORDERED THROUGH FREEMAN.

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## LEAD RETRIEVAL

EVENT DIGITAL TECHNOLOGY IS OFFERING LEAD RETREIVAL SERVICES.

◆ [PLACE YOUR ORDER HERE.](#)

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## FREEMAN ONLINE

[NIBA 2025 FREEMAN EXHIBITOR KIT INFORMATION IS LINKED HERE](#)

- ◆ ·ADDITIONAL BOOTH FURNITURE, CARPET, AND/OR OTHER SERVICES ALL NEED TO BE ORDERED SEPARATELY AT THE EXHIBITOR'S EXPENSE.
  - ◆ ·TAKE ADVANTAGE OF DISCOUNT PRICING BY [ORDERING ONLINE](#) BY WEDNESDAY, AUGUST 14, 2025.
  - ◆ [FREEMAN QUICK FACTS](#) WITH WAREHOUSE SHIPPING INFORMATION
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## HOTEL SHIPPING INFORMATION

- ◆ EXHIBITORS ARE ENCOURAGED TO SHIP ANY EXHIBIT MATERIALS DIRECTLY TO THE FREEMAN WAREHOUSE.
  - ◆ ONSITE FEDEX OFFICE: [HOTEL SHIPPING INFORMATION](#)
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## NIBA 2025 ATTENDEE LIST

- ◆ [PLEASE FIND A CONFIDENTIAL COPY OF THE CURRENT ATTENDEE LIST HERE.](#)
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